

# SAFETY TIP OF THE WEEK

## ZERO HARM

### Fire Safety

Did you know that your fifth Fatal Risk is from FIRE

#### Fire Prevention

Do not use damaged electrical wires, circuits or equipment  
Obey the smoking policy at all times. Smoke only in designated areas.  
Store used rags in approved receptacles.  
Keep electrical panels, fire exits and extinguishers clear of obstructions.  
Store flammable liquids in approved, properly sealed containers.  
Welding, cutting, and brazing should be performed away from flammable or combustible materials.

#### Types of Fires

Class A fires turn to ASHES when burned. Combustibles such as wood, paper, cloth, and garbage represent the fuels for Class A fires.

Class B fires can be remembered by the word BARRELS. Class B fires are fueled by flammables normally kept in barrels, like liquids, greases, gases and paints.

Class C fires involve electrical CURRENT. Motors, switches and frayed wires are all examples of potential Class C fire sites.

Always use an ABC labeled extinguisher.

#### Fire Extinguisher Use

You should not fight a fire when:

A properly rated fire extinguisher is not readily available.

You are not trained or do not feel comfortable using a fire extinguisher.

There is a chance that the fire could block your escape route.

The fire is too large to fight or seems out of control.

If you feel confident that you can extinguish the fire, the simplest way to remember how to use an extinguisher



is by the word PASS.

P-Pull the pin – This will break the plastic tab and release the pin.

A-Aim the extinguisher – at the base of the fire.

S-Squeeze the handle – to activate your fire extinguisher.

S-Sweep the extinguisher – across the base of the flame.

#### Evacuation Procedures

Know what to do before an emergency situation occurs. Know the evacuation procedures for your office complex or community center. It is especially important to identify the location of the nearest emergency exit and where employees must meet outside.

Practice Practice Practice at least twice annually. Brief new employees.